

Project Manager – Highway, Sign On Bonus Available

Chicago, IL, United States (Hybrid)

JOB DESCRIPTION

TRANSPORTATION PRACTICE

Consistently ranked by Engineering News-Record as a Top 20 transportation firm, Michael Baker International offers clients an integrated team of professionals versed in all aspects of transportation planning, design, permitting, and construction management and inspection. In addition, Michael Baker International is a recognized leader in the practical aspects of operating and maintaining a safe and efficient transportation infrastructure.

DESCRIPTION

Michael Baker International is seeking a **Project Manager – Highway** to join our **Highway Department** in Illinois. The candidate should have experience in design, modeling, and plan production for IDOT and Tollway projects. The Project Manager will oversee engineering design and ensure transportation and public works projects are delivered successfully across Illinois. This role also includes leading and mentoring project teams in design and plan preparation for roadway and highway projects, municipalities, and counties. With limited supervision from the Department Manager, the Project Manager will coordinate activities of designated projects to meet goals or objectives within set time frames and budgetary constraints. The Project Manager will build and maintain relationships with key client decision makers, monitoring upcoming project advertisements and changes in the clients' organization. The Project Manager should support projects in other states, and multi-state licensure is recommended. A working knowledge of MicroStation/Openroads is required to perform the tasks mentioned. This position is based in Chicago, IL, with a flexible hybrid work schedule, subject to supervisor approval and client requirements.

ESSENTIAL DUTIES

- Reviews project proposals or plans to determine scope, time frame, funding limitations, procedures for accomplishing project, staffing requirements, and allotment of available resources to various phases of project.
- Establishes work plan and staffing for each phase of project and arranges for recruitment or assignment of project personnel.
- Develops/implements project plans/methodologies for complex projects, varying between single and multi-discipline practices.
- Confers with project staff to outline workplan and to assign duties, responsibilities, and scope of authority; Manages the resources of the project.
- Directs and coordinates activities of project personnel to ensure project progresses on schedule and within prescribed budget.
- Perform analysis of project management development and success to align with company goals and strategies.

- Reviews status reports prepared by project personnel and modifies schedules or plans as required.
- Prepares project reports for management, client, or others, and performs cost management analysis.
- Develops and maintains client engagement to ensure satisfaction.
- May influence clients into winning work (new work added) for future projects.
- Confers with project personnel to provide technical advice and to resolve problems.
- Coordinates project activities with activities of government regulatory or other governmental agencies.
- Conducts safety meetings and training programs to ensure safety requirements are met.
- Generate and/or approve purchase orders, rebills, credits; reviews timesheets.
- Occasional to moderate travel may be required.
- Other duties as assigned.

SUPERVISORY RESPONSIBILITIES

Supervises employees and indirect external project staff.

EXPERIENCE

10-15 years related experience, either internally or equivalent external experience, and proven success managing complex projects. Preference given to IDOT, Tollway, and Illinois Local Agency project experience.

EDUCATION AND LICENSURE

- Bachelor's degree in civil engineering is required.
- Professional Engineer (P.E.) license in the State of Illinois, or the ability to obtain an IL P.E. license within four months of hire.
- Additional certifications such as PTOE (Professional Traffic Operations Engineer) and/or PMP (Project Management Professional) are welcome but not required.

QUALIFICATIONS, SKILLS, AND ABILITIES

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Demonstrated ability to communicate effectively on all levels, internal and external
- Ability to conceptualize and think creatively
- Ability to apply effective use of project contingencies, both budgets and schedules
- Demonstrated ability to manage teams across multiple offices and with several subconsultants
- Establish clear lines of communications within project team and with client for free flow of information
- Demonstrated intimate familiarity with client's requirements, challenges, and key areas of interest for growth. Preference given to IDOT, Tollway, and Illinois Local Agency client relations.
- Demonstrated ability to properly address and manage change.
- Demonstrated problem-solving, negotiations and decision-making skills.

- Software proficiency – roadway design software (MicroStation and Openroads Designer), Microsoft Office, Microsoft Project, Bluebeam, Projectwise

COMPENSATION

The approximate compensation range for this position is \$115,478 to \$180,344. This compensation range is a good faith estimate for the position at the time of posting. Actual compensation is dependent upon factors such as education, qualifications, experience, skillset, and physical work location.

ABOUT US

Michael Baker International, a leading provider of engineering and consulting services, including design, planning, architectural, environmental, construction and program management, has been solving some of the world's most complex infrastructure challenges for more than 80 years with a legacy of expertise, experience, innovation and integrity.

Based in Pittsburgh and with nearly 100 offices nationwide, we partner with clients on everything from roads, bridges, tunnels, mass transit, and airports, to water treatment plants, arctic oil pipelines, environmental restoration and specialized overseas construction. We serve as a trusted adviser to the communities we serve, making them safer, more accessible, more sustainable and more prosperous.

We provide visionary leadership in facilitating transformational change for our clients. Our work delivers differentiating innovations and dedicated experts who challenge the status quo and share a world of diverse experience and an impassioned entrepreneurial spirit. We deliver quality of life.

We Make a Difference.

Michael Baker International is proud to be an Equal Opportunity Employer. Michael Baker International provides equal employment opportunity for all persons, in all facets of employment. Michael Baker International maintains a drug-free workplace and performs pre-employment substance abuse testing and background checks. We encourage all qualified applicants to apply for any open position for which they feel they are qualified and all will receive consideration for employment without regard to race, color, religion, age, gender, sexual orientation, gender identity, national origin, citizenship status, marital status, genetic information, disability, protected veteran status or any other legally protected status.

EEO is the Law. Applicants to and employees of Michael Baker International are protected under Federal law from discrimination.

https://ebxs.fa.us2.oraclecloud.com/hcmUI/CandidateExperience/en/sites/CX_2/job/307868/?utm_medium=jobshare&utm_source=External+Job+Share