

VILLAGE ENGINEER

EXECUTIVE RECRUITMENT, MARCH 2024



Tinley Park
ILLINOIS
Life Amplified

Village of Tinley Park, Illinois

Community Background

The Village of Tinley Park is a vibrant, progressive community located in the fast-growing Interstate 80 corridor in southwest suburban Chicago. As the 14th-largest city in Metropolitan Chicago boasting a residential population of 56,000 residents and nearly 1,000 businesses, this exceptional community possesses everything from a fun and lively Downtown district to flourishing residential neighborhoods to thriving corporate, commercial and entertainment centers, all tied together under Tinley Park's *Life Amplified* brand.



Tinley Park is proud of its excellent community, which enjoys a low crime rate with a first-rate police department that makes residents feel safe, and our award-winning Finance and Fire departments are the envy of surrounding communities. Tinley Park is a village on the move, with many new developments in the works that are sure to shape our future for years to come.

More information about our outstanding community, economic development and current projects, culture, and much more is available at www.tinleypark.org.

Form of Government

The Village of Tinley Park operates under the Mayor-Trustee form of government. The Mayor and Trustees are all elected "at large". Together, the Mayor and Trustees serve as the policy-making body of the Village. They perform functions that include passing resolutions and ordinances, approving the expenditure of money, levying taxes, approving subdivisions, zoning and other land use regulations, and generally deciding on important issues that affect the Village of Tinley Park. The Mayor, with the consent and approval of the Village Board, appoints Department Heads to direct the activities of the respective operating departments. Department Heads report to the Village Manager, who in turn reports to the Village Board. The Village Manager is responsible for the implementation of Village Board Policy.

Our Vision, Mission, & Values

Tinley Park is a destination community in the region, embracing all walks of life through music and entertainment, vast resources and first-class services. We are committed to providing a safe, high-quality experience for residents, the business community and visitors. With a focus on ethical, cooperative and cost-effective work and service, we put the collective needs of the community first through our core values.

Our employees are committed to providing excellent public service to the residents of Tinley Park. The Village of Tinley Park's progress and growth depends on employees who take responsibility for the community and its success. Continuing the Village's tradition as a progressive community that takes pride in its accomplishments depends on your contribution as an employee. We are an active and progressive municipal government continually working to make Tinley Park a more enjoyable and attractive place to live. The effectiveness of our organization depends upon each employee. Our combined efforts result in a well-run, efficient Village government.



Hollywood Casino Amphitheatre



Tinley Park Convention Center



Benches on the Avenue



The Boulevard

PUBLIC WORKS DEPARTMENT

The Public Works Department supports our 18 square mile full-service community by maintaining the integrity and safety of Tinley Park's infrastructure and Village owned facilities. Department leadership encourages a collaborative, dynamic, team environment focused on continuous improvement and providing high quality services. The department is split into three primary divisions: Road & Bridge (Streets), Facilities & Fleet, and Water and Sewer. Tinley Park's economic climate and fiscal health are strong. For fiscal year 2023-2024, the Public Works Department budget is just over \$35 million, not including the capital improvement budget. The Village has secured ARPA funding in the amount of \$6.2 million which will be used towards public infrastructure projects. We take great pride in our water system which has one of the lowest rates in the state for water loss at less than 4%.

KEY FACTS & CURRENT PROJECTS



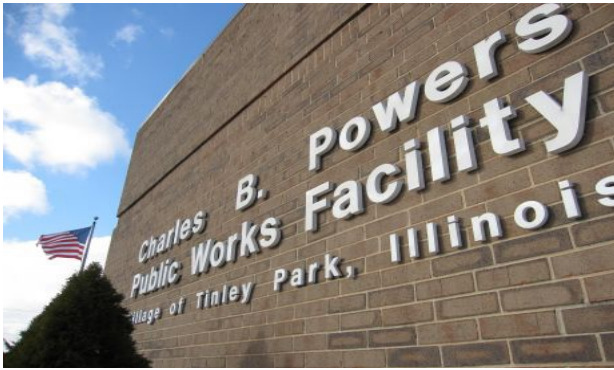
Below are some exciting current projects. A complete list of all current projects is available at www.tinleypark.com.

- 397 Lane Miles of Paved Surfaces
 - 459 Linear Miles of Curb
 - 2986 Traffic Signs
 - 260 Miles of Water Main
 - 271 Linear Miles of Storm Sewer
 - 4,000+ Street Lights
 - 409 Miles of Sanitary Main Sewer Infrastructure
 - 3,280 Water Main Line Valve
 - 2 Water Pumping Stations
 - 1 Elevated Tank
 - 9 Sanitary Lift Stations
 - 2 Storm Water Lift Stations
- Multi-Jurisdictional Road Projects
 - 80th Avenue Widening Project
 - 175th Street/Ridgeland Avenue/Oak Forest Avenue Reconstruction Project
 - New Business Developments
 - Brixmor Redevelopment
 - Tinley Park Business Park (Harlem/Vollmer)
 - Pete's Fresh Market
 - Marriott
 - Gas N Wash
 - Tru Hotel
 - Residential Developments
 - The Boulevard – Phase II (North Street)
 - Crana Homes
 - Oak Park Townes
 - Oak Ridge Subdivision
 - WestPoint at Harmony Square Townhomes
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 - Infrastructure
 - Interstate 80 Bridgework (80th Ave & Oak Park Ave)
 - Harmony Square Utility and Roadway Reconstruction

Opportunities & Challenges for the Village Engineer

The Village Engineer serves an important role in the development and redevelopment work that continues to flourish in Tinley Park including exciting opportunities to help drive key projects that will continue to transform our community. Healthy budgets and federal funding have advanced a number of significant projects requiring immediate oversight and management from the Village Engineer.

The Village Engineer will be challenged with residential drainage issues that impact our residents and finding appropriate solutions.



OUR IDEAL CANDIDATE

Our ideal candidate will be a strong project manager with the passion for continuous improvement and the ability to evaluate the fiscal impact of capital improvement projects and related programs. In addition, to be successful, they must be able to establish and maintain solid working relationships with fellow employees, elected officials, contractors, developers, property owners, and the general public. The ability to clearly communicate in writing and verbally is also essential.

JOB ANNOUNCEMENT – VILLAGE ENGINEER

The Village of Tinley Park (population approx. 56,000) has an exciting opportunity for a Village Engineer to join our Public Works Department reporting directly to the Assistant Public Works Director and to perform a variety of civil engineering duties focused on capital improvement projects. The Village Engineer works collaboratively across Village departments, with intergovernmental agencies, developers, etc. on large scale development projects. In addition, the Village Engineer advises the Public Works Director, Assistant Public Works Director and Village officials (both elected and appointed) on road and street improvement projects, storm water management projects, planned developments and private developments.

The Village Engineer will primarily perform technical engineering/site plan reviews with minimal design work, internal and developer plan review, permit application reviews, and site inspections while maintaining all phases of the Village's capital improvement projects, new construction, and drainage and roadway projects. This position reviews engineering plans for drainage, utility, and street and road projects; plans, permits, applications for storm water management, and other legal documents for compliance with all relevant codes, bylaws, regulations, and acceptable engineering practices. In addition, the Village Engineer works closely with the Zoning Board of Appeals and Plan Commission to ensure that projects are ready for appropriate review and implementation.

This highly responsible position will also manage the Village's engineering budget and develop short-term and long-term plans to identify goals and objectives for the purpose of preparing for the Village's future needs and corresponding capital expenditures. The Village Engineer consults with contracted staff or agencies (MWRD, IDOT, WCDOT, CCDOT, etc.) to discuss and resolve design and construction problems; communicates with contractors and developers to coordinate construction activities and resolve construction problems; meets with residents and/or property owners to respond to inquiries, concerns, and complaints regarding ongoing projects, new development, or existing development projects.

Minimum Qualifications: Bachelor's degree in Civil Engineering or a closely related field. Professional Engineer (PE) certification and/or license in the State of Illinois. A Master's Degree is preferred. A minimum of seven (7) to ten (10) years of civil engineering or municipal engineering experience. Experience working with the Illinois Department of Transportation, Cook County, Will County, and Metropolitan Water Reclamation District preferred. A valid driver's license is also required.

Compensation and Benefits: The salary range for this position is \$97,585 – \$132,715 +/- DOQ plus a generous benefit package including health/dental insurance, vision, employer-paid life insurance and other optional programs. Retirement benefits through the Illinois Municipal Retirement Fund (IMRF) are provided along with the option to participate in a 457(b) plan. The Village of Tinley Park also provides for paid vacation, personal days, and paid Village holidays.

Residency Requirement: All employees in this position are required to reside within thirty (30) miles from any border of Tinley Park, within twelve (12) months of employment date. Residency in Indiana is not permitted. No relocation expenses provided or reimbursed.

Application Process: Interested candidates may visit the employment section at www.tinleypark.org/careers to apply.